

Wooden Artifacts Group
Business Meeting
April 24, 2008
Denver, Colorado

The meeting was called to order at 5:13pm by WAG Chair, Peter Muldoon
Peter thanked Tom Heller for the great program he organized for the annual meeting.

2007 Business Minutes

The Draft 2007 WAG Minutes were posted on the WAG website on 3/21/08, allowing for waiving of the need to read the minutes into the 2008 Business Meeting records.

The only correction was the date “2008” which will be corrected to “2007”

John Childs moved to accept the minutes with this correction.

Steve Pine seconded it. The motion carried.

Kathy Gillis gave a summary of the **Specialty Group Officer’s Meeting Report**

- *Discussions re: meeting costs. 2010 will be the soonest we can implement changes in allocation for % costs to each specialty group.*
- *Actions:*
 - *Increasing Sponsorships*
 - *AIC to cover 50% of breaks (move away from the complex formula previously used); rest is based on Specialty Group Membership.*
- *2009 Meeting in Los Angeles. Topic: Conservation 2.0 “New Directions” Update on technology and Green Component.*
- *2010 Meeting in Milwaukee. Topic: Treatments Revisited*
- *2011 Meeting – open for bidding. May be asked to have food & beverage events in the hotel (rather than offsite).*
- *Website: period of transition – predict up and running by September [2008]. Goal: more control to Specialty Groups, revenue sharing of advertising.*
- *Encourage Specialty Groups to use reserves for members. Non-profit audit determined we had “too high reserves.” Guidelines: keep 6 months of budget in reserve. Consider Angels Projects – can get matching funds for this through FAIC.*
- *Thanked SGs for contributions to Stout and Professional Development.*
- *New Publications by AIC*
 - *Best Practices for Digital Documentations (for Electronic Publication)*
- *NCPTT has given AIC a grant to develop a Conservation Catalog Wiki. Contact AIC office for more info Paul Messier is head of the working group.*
- *AIC News Columns – cover article. Not sure when ours will be, based on previous experience we’re not given much notice so if someone wishes to volunteer now, please speak up! Guidelines are available on the website.*
- *Certification Issue – there will be a September vote on format, pilot project. Initial certification will be \$350, recertification \$75. “Measures competence in conservation practice.” Proposal includes the following categories: Associate = Member; PA = Professional Member; Fellow remains same. Categories would then be: Member, Certified Member; Professional Member; Certified Professional Member; Fellow; Certified Fellow.*
- *JAIC is available in J-STOR now. Encourage articles from our members – remember you can submit articles to JAIC after submission to WAG Postprints. They want articles, will work with you – and don’t take “reject” as a “don’t resubmit.” Remember for Postprints (and JAIC) to sign the licensing form by authors allowing for permission to distribute.*
- *Call for increase in PAs, Fellows.*

- *Announced changes to commentaries, recommended practices. Technically only require board vote, but will be posted on website for at least a month for member comments. Look for it if you are interested.*
- *Paul Messier (AIC Director of Communications) is hoping to produce a webcast (live and recorded) of the LA Meeting's general session.*
- *Powerpoint presentation available to AIC Members for outreach for the general public. It is 20-25 minutes long. Call Brett Rodgers to request a copy of the presentation. brodgers@aic-faic.org.*
- *Digital Photographic Documentation Task Force – Jeffrey Warden. AIC Guide to Digital Photography and Conservation Documentation. "Storage on Electronic Media is unacceptable." Current criteria. New commentary addresses "if electronic, how." Best to have both.*
- *New Website (Martin Burke). Current website is meant for members; future site will be meant for more. Turtsis (the company we're working with) – this February members can log-on. Allows e-commerce; serve public/public outreach; allows advertising. Linked to new database in "Find a Conservator." Homepage – extensive – need to scroll to see everything. Portal to databases, "more intuitive" way around the site. Rewritten/Reformatted all brochures. These are under "Saving your Treasures." For each Specialty Group page would like a certain "look" that is consistent. Paul will work with each specialty group on this.*

Kathy Gillis gave the **WAG Treasurer's Report**. In sum:

12/31/07 \$30,068 (\$29,049 SPF + \$1,019 Operating Budget)
 3/31/08 \$37,423 (\$23,400 SPF + \$13,009 Operating Budget)
[Note: \$1225.00 for DVD copies of FAP Projects taken from FAP balance (part of SPF transfer) yielded \$1277 in sales by Dec. 31, 2008]

Election of Officers

Secretary/Treasurer, Kathy Z. Gillis distributed ballots for the election of the next Program Chair. John Childs was elected Program Chair for the 2009 Annual Meeting in Los Angeles.

Old Business

WAG contributions to the Stout Fund were voted on by the attendees and raised from \$500 for 2008 to \$1000 for 2009. The Professional development fund contribution remained at \$500 for 2009.

Furniture in Italy is on hold for the moment due to unexpected health issues for the family of the Chair of the Organization Committee. The new target date for the trip is October 2010. Content Providers need to be identified and 1 or 2 Italian speaking logistics coordinators are needed.

Issues Session Update: Certification/AIC Website

Special Projects Fund Report

Members were asked to submit requests for projects to be funded through the WAG Chair, who serves as Special Projects Fund Committee Chair.

2007 – 2008 SPF funds were approved by the SPF Committee for the following projects (each vote was unanimous):

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| ▪ WAG Contribution to start-up funds for the AIC Website | \$1,054.00 |
| ▪ One-month trial subscription to the "Foundation Center," a searchable data-base for an association of non-profit granting foundations (April 15 – May 15, 2008) | \$ 149.99 |
| ▪ Web-Accessible Database of Historic Screws and Nails (Arlen Heginbotham and Chris White) | \$4,000.00 \$5,203.99 |

Arlen Heginbotham explained the idea behind the Historic Screws and Nails Database came out of a poster done for an earlier AIC meeting. The database will be used to characterize unknown historic screws and nails. It is a “Wiki” approach – when you find your screw, members can add to the database by scanning new screws and discovered information. It will be a high-functioning website, high resolution, with downloadable images. A \$2000 grant was received from the Early American Industries Group, plus the \$4000 approved from WAG Special Projects Fund, plus \$2000 from the Objects Specialty Group have all been confirmed. An additional \$2000 is pending from the Architectural Specialty Group and it is anticipated that funding will be approved.

The database is complex to build. It is anticipated that it will take 3 months to write the code for the database and 9 months to upload the information. Arlen and Chris will be moderators for the database. A bibliography from Architectural Historians is already on the WAG website. Guidelines for photography are being written by Chris White.

2006 Postprints

Postprints for 2006 are scheduled to be mailed before May 12, 2008.

New Business

There was no new business.

A Motion to Adjourn was made, seconded, and carried.

The Secretary/Treasurer did not record the time.